

SUMTER COUNTY BOARD OF COUNTY COMMISSIONERS
EXECUTIVE SUMMARY

SUBJECT: Approve Revisions to the Employee Manual Effective February 12, 2020 (Staff Recommends Approval).

REQUESTED ACTION: Staff Recommends Approval

Meeting Type: Regular Meeting

DATE OF MEETING: 2/11/2020

CONTRACT: ☒ N/A

Vendor/Entity: _____

Effective Date: _____

Termination Date: _____

Managing Division / Dept: **Employee Services**

BUDGET IMPACT: NA

FUNDING SOURCE: _____

Type: N/A

EXPENDITURE ACCOUNT: _____

HISTORY/FACTS/ISSUES:

The Sumter County Board of County Commissioners' Employee Manual is reviewed regularly for conformance to State and Federal laws as well as any issues or concerns relating to the policies.

The Employee Manual was revised to address these concerns:

02/12/2020 – Section 9.040 – Resignation – To include the process to rescind a resignation.

Prepared by: Kitty L. Fields

Grammarly Check ☒